# filling instructions

#### SHEAFFER'S CARTRIDGE PEN

Sheaffer's Skrip cartridges fit all Sheaffer cartridge pens and Lady Sheaffer pens. First — pull off cap. Next, grip the point holder between chrome band and pen point and unscrew the barrel. Insert Skrip cartridge in barrel, either end first. Grip as in step 2, replace barrel and screw up tightly.

Keep Pens Capped — Like all water solutions, Skrip writing fluid will evaporate unless bottles are kept stoppered and pens tightly capped. Unlike other inks, Skrip, if evaporated, does not leave an insoluble "crystallized" residue. Evaporated Skrip is moist and soluble and redissolves completely when immersed in fresh Skrip fluid or in water.

Here's a convenient way to refresh a pen which has stood unused for a long time: (1) Remove the cartridge; (2) hold the gripping section under a faucet of warm (not hot) water; (3) allow water to flow into feed channel and out through pen point end, and (4) shake dry. We recommend that you periodically wash out your cartridge pen in this manner to insure that it will function properly.

Form P-75 5/62 W. A. SHEAFFER PEN CO., FORT MADISON, IOWA, U.S.A.

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### SHEAFFER'S BALLPOINTS

### **SHEAFFER'S PENCILS**

To replace ballpoint refill, unscrew cap from barrel and remove used refill. Put new refill in barrel, replace cap.

Use Sheaffer's refill unit for all Sheaffer ballpoints.



Turn cap clockwise until metal rod appears at point. Then turn back completely and insert lead. Press gently against hard surface to engage clutch.

Use Fineline leads and erasers for all Sheaffer pencils.



For a period of one year from date of purchase, the W. A. Sheaffer Pen Company guarantees to replace without charge any parts which upon factory inspection are found to be defective. In such cases, the only charge made is for transportation and insurance.